

SEALED Post

UNDER POSTAL CERTIFICATE

Telephone No. 2541241

Fax No. 91-172-2783336

DEPARTMENT OF PHYSICS
PANJAB UNIVERSITY, CHANDIGARH

Dated: 11/8/15

Dear Sir,

Please quote your lowest rates in DUPLICATE should be clearly written or typed (cutting avoided) for the item/s list below, specifying make, quality, period of supply of each item alongwith detailed information and should reach the undersigned on or before 18-8-15.

- 1 The rates quoted should be FOR Chandigarh.
- 2 The rates of insurance, excise duty, sales tax should be clearly mentioned, original receipt for the insurance charges are required alongwith the bill of supply.
- 3 SPECIAL DISCOUNT for educational institutions, University teaching department may be mentioned.
- 4 The present rate of sales tax applicable on the articles should be clearly mentioned. Please note that we are entitled to submit sale tax exemption certificate as our institution is an educational institution. This certificate will be issued soon after the receipt of stores in sound condition.
- 5 The quotation in a sealed envelop, giving our reference and your reference No. and due date of quotation should be sent after affixing the required postage stamps. The quotation should be sent by POST ONLY (as for as possible).

Thanking you,

Yours faithfully,


(Prof. J.B. Singh)

Principal Investigator
DST Research Project.
Principal Investigator
DST Research Project
Dept. of Physics
Punjab University
Chandigarh



Encls: as above.

Specifications: -

HP Laserjet Pro 400 Printer M401DNE
Black and White Duplex Laser Printer with USB and Network Support