

Speed Post

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DEPARTMENT OF PHYSICS
PANJAB UNIVERSITY, CHANDIGARH-160014

PHS/ 5478-5483

Dated: 16-02-2016.

Dear Sir,

Please quote your lowest rates in duplicate should be clearly written or typed (cutting avoided) for the item/s given below or attached list, specifying make, quality, period of supply of each item along with detailed information and should reach the undersigned on or before
26-02-2016 till 5.00 p.m.

1. **Please quote 'Technical and Financial Bid (in two separate envelopes) along with EMD.** Rates quoted should be FOR Chandigarh with Validity atleast 3 months.
2. The rates of insurance, excise duty, S.T. should be clearly mentioned, original receipts for the insurance charges are required along with the bill of supply.
3. We have been exempted from paying Central Excise Duty, vide Govt. of India notification No.10/97-Central Excise dated March 1, 1997 and is valid upto 31.8.2020.
4. Special Discount for educational institutions, University teaching department may be mentioned.
5. The present rate of S.T./VAT applicable on the articles should be clearly mentioned.
6. The quotation in a sealed envelope giving our/your reference No./Date of quotation should be sent on or before last date.
7. **The quotations will be opened on 29-02-2016 at 3.30 p.m.** in the department committee room and you may attend or depute your representative at the time of opening of quotations.
8. **IMPORTANT:-** The bidders are requested to attach the EMD Demand Draft @ 2% of Total Value of the Quotation in the name of The Chairperson, Dept. of Physics, P.U. Chandigarh. **Without EMD amount quotation will not be entertained.**
9. **Payment will be made after ensuring the original HP Cartridge by the inspection of the department committee.**

Thanking you,

Yours faithfully,



Chairperson, Dept. of Physics.

Technical Specifications: Yes/No.

S.No	Specifications	Qty.
I.	HP Cartridge (Original)	
i).	H.P Cartridge 49 A	2 nos.
ii)	H.P Cartridge 88A	6 nos.
iii)	H.P. Cartridge 53A	5 nos.
iv)	H.P. Cartridge Black 703	1 no.
v)	H.P. Cartridge Colour 703	1 no.
vi)	H.P. Cartridge M1005 MFP	3 nos.
vii)	H.P. Cartridge 3600n No.Q6470, 71, 72, 73	1 set
viii)	H.P. Cartridge 288 (Black)	3 nos.
ix)	HP Cartridge 2060 (Black & Colour)	1 each
x)	Cartridge HP 20	1 no.
xi)	H.P. Cartridge 12A	5 nos.
xii)	Xerox Printer Cartridge	1 no.
xiii)	HP Cartridge CE505A	1 no.
xiv)	HP Cartridge 678 (Colour & black)	1 each
xv)	Canon Cartridge 328	1 no.
II.	Batteries	
i)	7AH 12 V UPS Batteries	20 nos.