

Speed Post

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DEPARTMENT OF PHYSICS  
PANJAB UNIVERSITY, CHANDIGARH-160014

PHS/ 5463-67

Dated: 9/3/2017


Dear Sir,

Please quote your lowest rates in duplicate should be clearly written or typed (cutting avoided) for the item/s given below or attached list, specifying make, quality, period of supply of each item along with detailed information and should reach the undersigned on or before **15-03-2017 till 5.00 p.m.**

1. Rates quoted should be FOR Chandigarh.
2. The rates of insurance, excise duty, S.T. should be clearly mentioned, original receipts for the insurance charges are required along with the bill of supply.
3. We have been exempted from paying Central Excise Duty, vide Govt. of India notification No.10/97-Central Excise dated March 1, 1997 and is valid upto 31.8.2020.
4. Special Discount for educational institutions, University teaching department may be mentioned.
5. The present rate of S.T./VAT applicable on the articles should be clearly mentioned.
6. The quotation in a sealed envelope giving our/your reference No./Date of quotation should be sent on or before last date.
7. **The quotations will be opened on 16-03-2017 at 3.00 p.m.** in the department committee room and you may attend or depute your representative at the time of opening of quotations.

Thanking you,

Yours faithfully,

  
Chairperson,  
Dept. of Physics,  
Deptt. of Physics  
P.U., Chandigarh.

S.No.	Specifications (Printer Cartridge)	Qty.
1.	HP Lasejet 3390 Printer Cartridge	03
2.	HP Lasejet P 2015DN Printer Cartridge	03
3.	HP Lasejet 2055DN Printer Cartridge	02
4.	HP Lasejet 12 A, Printer Cartridge	05
5.	HP Lasejet 88 A, Printer Cartridge	05
6.	HP Lasejet 78 A, Printer Cartridge	01