

SPEED POST

Dear Sir,

Please quote your lowest rates in **Two Bid System (Technical bid and financial bid)** should be clearly written or typed (cutting avoided) for the item 'Notch/Edge filter and Band pass filter', given below, specifying make, quality, period of supply of each item along with detailed information and should reach the undersigned on or before **04-02-2019 by 5.00 p.m.**

TECHNICAL BID and FINANCIAL BID should be in separate sealed envelope with 2% EMD.

- The bidders are requested to attach an EMD in form of demand draft of 2% of the total value of the Quotation/Proforma Invoice in the name of "The Chairperson, Department of Physics, Panjab University, Chandigarh" without EMD financial bids will not be entertained. *However, EMD is not required for quotation of the total value of Rs.1.0 lakh or below.*
- Panjab University does not take any responsibility for any postal delay in delivery by Registered/Speed post or lost in transit of quotation.
- Conditional and unsigned quotation will not be accepted.
- No payment will be made on the Proforma Invoice.
- The quotation shall not contain corrections, erasers and overwriting.
- The undersigned reserves right to accept or reject any quotation without assigning any reason.
- Rates quoted should be FOR Chandigarh.
- The rates for insurance, GST, should be clearly mentioned, original receipt for the insurance charges are required along with the bill of supply.
- Panjab University has been issued GST Identification No. (GSTIN) i.e. 04AAAJP0325R2Z0 w.e.f. 1.7.2017.
- As per FDO circular No.2572-2771/FDOI/F-143 dated 27.9.2017 GST deduction at source at the rate of 2% (CGST 1%+SGST/UTGST 1%) or (IGST 2%) from the payments to be made or credited to the supplier or taxable goods or services or both, where the total value of such supply under a contract exceeds of Rs. 2,50,000/- with reference to the Memo No. ACLA/EA/2017/379 dated 20.9.2017 conveying the instructions of Government of India Ministry of Finance Department of Revenue, Central Tax dated 15th September, 2017. These instructions shall apply to the supplies made/to be made w.e.f. 18.09.2017.
- We have been exempted for paying Custom Duty as well as Excise Duty Exemption in terms of Govt. notification No.51/96-Customs dated 23.7.1996 and Central Excise Duty Exemption in terms of Govt. notification No.10/97-Central Excise dt.1.3.1997 as amended from time to time is valid upto 31.08.2020. Jt. Director General of Foreign Trade has issued a new Importer Export Code (IEC) No. 2217501658.
- Special Discount for educational institutions, University teaching department may be mentioned.
- The quotation in a sealed envelope giving our/your reference No./Date of quotation should be sent by POST/personally.
- The Technical bid/quotations will be opened on 05-02-2019 at 3.00 p.m. and you may depute your representative at the time of opening of quotation.

NOTE:- *The above mentioned equipment is used for the research purpose only. Therefore, the above mentioned equipment falls under GST @ 5% vide Govt. of India Notification No. 47/2017-Integrated Tax (Rate) dated 14-11-2017. You are requested to charge GST in compliance to the aforesaid notification.*

Thanking you,

Yours faithfully,

Chairperson,
Dept. of Physics

[Signature]
Chairperson
Deptt. of Physics
P.U., Chandigarh

[Handwritten initials]

Specifications for Notch/Edge filter and Band pass filter – (Qty. 01 each):

Items:	Budget Head
1 Wavelength 785 nm, 1 inch diameter for both filters.	"Equipment Grant (Molecular Spectroscopy Group)Diode Laser CAS-V", Dept. of Physics. P.U. Chandigarh.
2 Notch/Edge filter should be usable from 100cm-1 onward for recording of Raman Spectra.	
3 Band pass filter should attenuate all other wavelengths except 785 nm.	