

DEPARTMENT OF PHYSICS  
Centre of Advanced Study in Physics  
PANJAB UNIVERSITY, CHANDIGARH-160 014 (INDIA)

PHS/ 4388-92

Dated:- 27-01-2020

Speed/Regd. Post

Notice Inviting Quotations

Addresses are  
Over leaf.

Dear Sir,

Please quote your lowest rates in two bid system (**Technical bid and financial bid**) should be clearly written or typed (cutting avoided) for the item given below, specifying make, quality, period of supply of item along with detailed information and should reach the undersigned on or before **11.02.2020**.

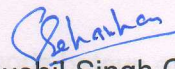
1. **TECHNICAL BID and FINANCIAL BID should be in separate sealed envelope.**  
Please mention technical bid and financial bid on the envelopes.
2. Panjab University does not take any responsibility for any postal delay in delivery by Registered/Speed post or lost in transit of quotation.
3. **In terms of the Govt. of India Notification No. 47/2017 Integrated Tax (RATE) Dt. 14-11-2017 to insure that concerned vendor must charges the GST @ 5% on goods procured for scientific & research purpose only in compliance to the aforesaid notification.**
4. Conditional and unsigned quotation will not be accepted.
5. No payment will be made on the Performa Invoice.
6. The quotation shall not contain corrections, erasers and overwriting.
7. The undersigned reserves right to accept or reject any quotation without assigning any reason.
8. Rate quoted should be FOR Chandigarh.

9. The rates for insurance, GST, should be clearly mentioned, original receipt for the insurance charges are required along with the bill or supply.
10. Panjab University has been issued GST Identification No. (GSTIN) i.e. 04AAAJP0325R2Z0 w.e.f. 01-07-2017.
11. As per FDO circular No. 2572-2771/FDO1/F-143 dated 27-09-2017 GST deduction at source at the rate of 2% (CGST 1% SGST/UTGST 1%) or (IGST 2%) from the payments to be made or credited to the supplier or taxable goods or services or both, where the total value of such supply under a contract exceeds of Rs. 2,50,000/- with reference to the Memo No. ACLA/EA/2017/379 dated 20-09-2017 conveying the instructions of Government of India Ministry of Finance Department of Revenue, Central Tax dated 15<sup>th</sup> September, 2017. These instructions shall apply to the supplies made/to made w.e.f. 18-09-2017.
12. We have been exempted for paying Customs Duty as well as Excise Duty Exemption in terms of Govt. notification No. 51/96-Customs dated 23-07-1996 and Central Excise Duty Exemption in terms of Govt. notification No. 10/97-Central Excise dt. 01-03-1997 as amended from time to time is valid upto 31-08-2020.
13. **Special Discount for educational institutions, University teaching department may be mentioned.**
14. The quotation in a sealed envelope giving our/your reference No. / Date of quotation should be sent by POST/personally.
15. The quotation will be opened on **12-02-2020 at 03.00 p.m.** and you may depute your representative at the time of opening of quotation.

Sr. No	Product Description	QTY
1	<b><u>Specification for Laser Printer</u></b> Laser Printer : 1200 X 1200 dpi, with Networking, SNMPv3, Duplexing, RAM 128 MB, Compatible with Mac OS and Linux	1

Thanking you,

Yours Sincerely,

  
Dr. Sushil Singh Chauhan,  
Assistant Professor  
Deptt. of Physics, P.U., Chd.

Assistant Professor  
Department of Physics  
P.U. Chandigarh