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DEPARTMENT OF PHYSICS
PANJAB UNIVERSITY, CHANDIGARH. 160014

Tel. No. 0172- 2541741,
FAX NO. 017-2783336

PHS 7277-7281
Dated: 07.10.20

SPEED POST

M/S *Last Attached*

Dear Sir,

Please quote your lowest rates in two bid system (**Technical bid and financial bid**) should be clearly written or typed (cutting avoided) for the items list attached given below, specifying make, quality, period of supply of each item along with detailed information and should reach the undersigned on or before **19.10.2020**.

1. **TECHNICAL BID and FINANCIAL BID should be in separate sealed envelope with 2% EMD.**
2. The bidders are requested to attach an EMD as demand draft of 2% of the total value of the quotation/performa Invoice in the name of "Dr. Sushil Singh Chauhan, Assistant Professor, UGC-BSR Start Up Grant, Department of Physics, Panjab University, Chandigarh" **without EMD financial bids will not be entertained.** However, EMD is not required for quotation of the total value of Rs.1.0 lakh or below.
3. Panjab University does not take any responsibility for any postal delay in delivery by Registered/Speed post or lost in transit of quotation.
4. **In terms of the Govt. of India Notification No. TU/V/RG-CDE(135)/2020 dated 31-08-2020 to insure that concerned vendor must charge the GST @ 5% on goods procured for scientific & research purpose only in compliance to the aforesaid notification.**
5. Conditional and unsigned quotation will not be accepted.
6. No payment will be made on the Performa Invoice.
7. The quotation shall not contain corrections, erasers and overwriting.
8. The undersigned reserves right to accept or reject any quotation without assigning any reason.
9. Rates quoted should be FOR Chandigarh.
10. The rates for insurance, GST, should be clearly mentioned, original receipt for the insurance charges are required along with the bill of supply.
11. Panjab University has been issued GST Identification No.(GSTIN) i.e. 04AAAJP0325R2Z0 w.e.f. 1.7.2017.